

Modus Operandi of the Temporary Working Group (TWG) Media Literacies and Communication Competencies (MLCC) at ECREA

1. Status

1.1 The ECREA Temporary Working Group Media Literacies and Communication Competencies (MLCC) is established for a term of 4 years. After the end of the term and upon request of the Management team of the Temporary Working Group can be renewed only once for 4 more years, or it can be granted the status of Section. These are decided upon by the ECREA Executive Board.

2. Membership

2.1 The Temporary Working Group Media Literacies and Communication Competencies is constituted by all ECREA members who express their interest in joining the Temporary Working Group.

2.2 ECREA members can join the Temporary Working Group Media Literacies and Communication Competencies via the ECREA Intranet.

3. Temporary Working Group Business Meeting

3.1 The Temporary Working Group Business Meeting is the primary decision making body regarding the general direction of the Working Group, determining current issues to be addressed by the Temporary Working Group and changing the mission statement and/or the modus operandi. Changes to the Objectives or Modus Operandi always require the approval of ECREA's Executive Board.

3.2 An annual Business Meeting will be organized by the Temporary Working Group and is open to all ECREA members who are interested.

3.3 Business Meetings shall be run at major ECREA or Temporary Working Group events.

3.4 Notice of a Business Meeting shall be given at least two months in advance.

3.5 All Temporary Working Group members can make agenda proposals. Proposals can be sent by e-mail to the Management team one month before the date of the Business Meeting, in order to allow for their timely distribution to the members.

3.6 Only members of the Temporary Working Group have the right to vote.

3.7 Votes are decided by simple majority.

3.8 The Working Group Business Meeting cannot take decisions that go against the spirit or the general statutes and bylaws of ECREA or against the decisions of the ECREA Executive Board.

3.9 Decisions of the Temporary Working Group business meeting shall be communicated to all Temporary Working Group members by e-mail within a maximum of one month after the meeting.

4. Temporary Working Group Management Team

4.1 The Temporary Working Group Management Team is responsible for the day-to-day running of the Temporary Working Group. It is composed of one Chair and two Vice-Chairs.

4.2 The Temporary Working Group Management Team is accountable for its decisions to the Temporary Working Group business meeting and the ECREA Executive Board.

4.3 The Temporary Working Group Management Team is responsible for the yearly activity report to the ECREA Board.

4.4 Chair and Vice-Chairs are elected every two years. The maximum term for a member of the Temporary Working Group Management Team is 6 consecutive years.

4.5 The election of the Chair and Vice-Chairs takes place through electronic vote or at an ECREA event.

4.6 Three months before the end of the mandate of the outgoing Temporary Working Group Management Team, candidates can put themselves forward for election as a team and by sending an e-mail to the Chair.

4.7 The results of the election shall be communicated to all Temporary Working Group members by e-mail within a maximum of one month after the voting.

4.8 Char and Vice-Chairs can step down during their mandate period in case of a force majeure reason. In that case, a new election is run at an ECREA event.

5. General Voting Procedure

5.1 Only Temporary Working Group members qualify to vote.

5.2 Decisions require a simple majority of votes.

5.3 Each Temporary Working Group member may be represented by another member by way of a written and signed proxy delivered before the voting.